

**MILLCREEK TOWNSHIP PAVILION / BASEBALL FIELD
Rental/Reservation Agreement**

Date Reservation made: _____

Group Represented: _____

Contact Person: _____

Address: _____

Telephone: _____

Date(s) Requested: _____

RESERVATIONS SECURED ON A FIRST-COME-FIRST SERVED BASIS WHEN FEES & SIGNED RENTAL AGREEMENT ARE RECEIVED AT MILLCREEK TOWNSHIP OFFICES.

SEE FACILITIES CHART

PLEASE MAKE RENTAL & DEPOSIT PAYMENTS SEPARATE

Rental Required: Paid: \$ _____ Check # _____ Cash
Deposit Required: Paid: \$ _____ Check # _____ Cash

A reservation and deposit are required to reserve the Millcreek Township Ball Fields / Pavilion. Upon satisfactory inspection of the facility by the Recreation board Staff following the reservation, the deposit will be returned in full to the reservation customer. In the event non-compliance of reservation guidelines are evident, the deposit will be retained in full as penalty. Additionally, any damages or losses to the facility or its contents during the reservation will be collected appropriately from the reserving party, if the damage/loss cost exceeds the deposit. The Township of Millcreek reserves the right to suspend renting privileges of customers, who have demonstrated significant lack of compliance with cleaning and security requirements.

CANCELLATION MUST BE REPORTED TO MILLCREEK TOWNSHIP AT LEAST ONE WEEK PRIOR TO DATE RESERVED TO RECEIVE FULL REFUND OF FEES.

I understand by signing below, I and/or organization I represent, agree to abide by the reservation guidelines and cleaning & closing requirements provided. It is also understood that the Township of Millcreek is not responsible for persons, private property or accidents that may occur while the facility is in use.

_____ Date: _____
Authorized Customer Signature

_____ Approved By: _____
Print Name

Title: _____

* Make Checks Payable to Millcreek Township

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FACILITIES RENTAL CHART

FACILIITY	RATE	DEPOSIT(50%)
PAVILION	\$40	\$20
PAVILION WITH BALL FIELD	\$100	\$50
LIGHTS WITH BALL FIELD USE	\$40/HR	\$20/HR
TOURNAMENT FIELD USE (FRIDAY NIGHT ONLY)	\$50	\$25
TOURNAMENT FIELD USE (SATURDAY ONLY)	\$150	\$75
TOURNAMENT FIELD USE (SUNDAY ONLY)	\$150	\$75
TOURNAMENT FIELD USE (WEEKEND)	\$350	\$100
TOTAL		

NO GAMES TO BE SCHEDULED AFTER 10.30PM